

CARLYNTON SCHOOL DISTRICT

Voting Meeting

August 21, 2017

Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held a voting meeting August 21, 2017 in the junior-senior high school library. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, Marissa Mendoza, LeeAnne O'Brien, Nyra Schell, Caleb Richardson and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Business Manager William Reilly and administrators Rachel Andler, Lauren Baughman, Brian Durica, Rachel Gattuso and Dennis McDade. The audience was comprised of six individuals.

CALL TO ORDER - *President Schriver called the meeting to order at 7:32 pm. The Pledge of Allegiance was led by Brian Durica. The roll was called by recording secretary Michale Herrmann. All board members were present.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *Parents Nicole MacMurdo, Jacqueline Henke, Tina Engleka and Scott McClain brought attention to a scheduling issue with French. The parents said the options impact their children and asked for a solution. Dr. Peiffer said it was his recommendation to phase out French due to fiscal sustainability. Director Dugan told parents the board is seeking a remedy to the issue and they would get back to them with an answer.*

APPROVAL OF MINUTES:

Director Dugan moved, seconded by Director Honchar, to approve the minutes of the August 7, 2017 voting meeting as presented. **By a voice vote, the motion carried 6-0-3 with Directors Appel, O'Brien and Richardson abstaining due to absence.**

REPORTS:

- **Executive Session** – *President Schriver said personnel, student and labor matters were discussed in the closed session.*
- **Administrative Reports**
 - **Superintendent** – *Dr. Peiffer said the first day of school appeared to have gone smoothly. The early dismissal, due to the eclipse, was held for safety reasons. Mr. Donnelly and students stayed after school to view the eclipse through special glasses and it was a great opportunity for the students.*
 - **Principals** – *Mrs. Gattuso said the high school did have a smooth start minus a few issues with lockers and schedules. Seniors started their morning with a tailgate in the new outdoor senior area behind the cafeteria. Class meetings were held for all grades and a Robinson police officer will be present every morning to ensure safety. Dr. Peiffer said the senior class offered coffee and donuts to all staff during the clerical day.*
Mrs. Baughman said arrival and dismissal at Carnegie Elementary went very well. Those who stayed for the eclipse had a great experience. The staggered start for kindergarten went well and she

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- met and greeted the entire student body in the auditorium.*
- Business Manager – Mr. Reilly said software training continues for the business office staff. The local auditors are on site for their annual review. President Schriver asked about the lack of a state budget. Mr. Reilly said it should not affect the district until mid-year; collection of local real estate taxes will sustain the district until then.
 - Maintenance – Mr. McDade said nearly all capital improvements were met during the summer, including painting, laying new floor tiles, installing locker room sinks, repairing sheds near practice fields and cleaning all buildings. Director Honchar asked if better ventilation could be added to the ticket booths at Honus Wagner Field. Mr. McDade said he would look into it.
 - Technology – Mr. Durica said completed summer projects included upgrades to the virtual servers, deployment of Chrome Books and more. President Schriver asked Mr. Durica to create a check list of needs and a list of passwords. He complimented Mr. Durica on his work ethic and wished him the best of luck as leaves Carlynton to work for another school district.

I. Finance

Director Schell moved, seconded by Director Honchar, to approve the Contract of Service between the District and the Pennsylvania Educators' Clearinghouse, PA-Educator, a user fee of \$1,950 and effective July 1, 2017 through June 30, 2018. (Finance Item #0817-01) **By a voice vote, the motion carried 9-0.**

PA-Educator Annual Agreement

II. Personnel

Director Honchar moved, seconded by Director Dugan, to approve the additions to the 2017-2018 Day to Day Substitute List as presented; (Personnel Item #0817-01 REVISED)

Addition to 2017-2018 DD Sub List

Award a Temporary Professional Employee Contract to Kimberly Sumpter for the position of Title 1 Reading and Math, retroactive to August 15, 2017 and under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0817-02)

TPE – Kimberly Sumpter, Title 1 Reading and Math

Accept the resignation of Alyssa Lohr, Autistic Support teacher at Carnegie Elementary, effective immediately; (Personnel Item #0817-03)

Resignation – Alyssa Lohr

Award a Professional Employee Contract to Alicia Booz for the position of Autistic Support teacher at Carnegie Elementary, retroactive to August 15, 2017 and under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0817-04)

PE – Alicia Booz, Autistic Support

Employ Jacqueline Gamble as custodian, effective August 28, 2017 under the terms of the Custodial-Maintenance Collective Bargaining Unit; (Personnel Item #0817-05)

Custodian – Jacqueline Gamble

And add Sharon Moniger to the Day to Day Substitute Custodial List for the 2017-2018 school year; (Personnel Item #0817-06) **By a voice vote, the motion carried 9-0.**

D-D Sub Custodial List – Sharon Moniger

Director Dugan moved, seconded by Director Zaletski, to accept the irrevocable letter of resignation for the purposes of retirement of Kirby Christy, effective April 5, 2018 pursuant to the terms and conditions of the Retirement Agreement as presented; (Personnel Item #0817-07)

Letter of Resignation for Retirement – Kirby Christy

Employ Tanja Berkhouse as a lunchroom/playground aide at Carnegie Elementary, effective immediately, under the terms of the Secretary, Cafeteria and Aides Collective Bargaining Unit Agreement; (Personnel Item #0817-08)

Lunchroom/Playground Aide – Tanja Berkhouse

The Intermittent Leave of Absence Request as submitted by employee SCA1718-02; (Personnel Item #0817-09)

Leave of Absence

Award a Temporary Professional Employee Contract to Brooke Muraco for the position of sixth grade teacher at Carnegie Elementary, retroactive to August 18, 2017 under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0817-10)

TPE – Brooke Muraco, Sixth Grade Carnegie

And accept the letter of resignation from Network Manager Brian Durica, effective September 1, 2017 as submitted. (Personnel Item #0817-11) **By a voice vote, the motion carried 9-0.**

Resignation – Brian Durica

IV. Policy

Director O'Brien moved, seconded by Director Honchar, to approve the second and final reading of Policy No. 237, Electronic Devices, with revisions. (Policy Item #0817-01) **By a voice vote, the motion carried 9-0.**

Final Reading – Policy No. 237

OLD BUSINESS: None

NEW BUSINESS: *Director Dugan asked about the locker issue and homeroom assignments. Mrs. Gattuso said they were aware of the problem and moving toward a resolution. Mr. McDade said all lockers found to be out of order during student orientation were corrected. He said it appears to be a software issue, as the software is not correctly outputting the proper locker combinations or homeroom assignments.*

OPEN FORUM: *Mrs. MacMurdo asked if the district has any recourse with the software company as a result of the issues. Administrators said they would check into it. Director Zaletski suggested an option for students to keep their same locker and homeroom in 7-8 grade and again in 9-12 grade, thus avoiding any issues. Board members said it is an idea to explore further.*

ADJOURNMENT: With no further business, Director Mendoza moved for adjournment at 8:29 pm, seconded by Director Zaletski. **By a voice vote, the motion carried 9-0.**

Respectfully submitted,

William Reilly, Board Secretary

Michale Herrmann, Recording Secretary